

# EPHING FOREST LOCAL COUNCILS' LIAISON COMMITTEE

## NOTICE OF MEETING

**Place:** Council Chamber, Civic Offices, High Street, Epping      **Date:** Thursday, 8th November, 2012

**Room:** Council Chamber      **Time:** 7.30 pm

**Democratic Services Officer:** Mark Jenkins (The Office of the Chief Executive)  
Tel: 01992 564607 Email: democraticservices@eppingforestdc.gov.uk

### **Members:**

#### **District Council Representatives:**

Councillors B Rolfe (Chairman), K Angold-Stephens, B Sandler, Mrs M Sartin and Mrs P Smith

#### **Local Council Representatives:**

Clerks and Chairmen/Members of Parish and Town Councils

#### **County Council Representatives:**

Members for the following divisions:

North Weald and Nazeing:	Councillor A Jackson
Loughton Central:	Councillor C Pond
Ongar and Rural:	Councillor G McEwen
Epping and Theydon Bois:	Councillor Mrs J Whitehouse
Buckhurst Hill and Loughton South:	Councillor V Metcalfe
Chigwell and Loughton Broadway:	Councillor J Knapman
Waltham Abbey:	Councillor Mrs E Webster

---

**PLEASE NOTE THE START DATE OF THE MEETING  
COFFEE/TEA WILL BE AVAILABLE FOR MEMBERS OF THE COMMITTEE FROM 7.00  
P.M IN THE MEMBERS ROOM**

### **1. APOLOGIES FOR ABSENCE**

### **2. MINUTES (Pages 3 - 10)**

To confirm the minutes of the last meeting of the Committee held on 5 July 2012 (previously circulated) and matters arising.

### **3. ISSUES RAISED BY LOCAL COUNCILS (Pages 11 - 24)**

To discuss the following matters raised by Local Council's:

- (1) Standards Committee

To receive a verbal report from the Assistant to the Chief Executive.

- (2) Local Highways Panel

County Councillor G McEwen, Chairman of the Local Highways Panel, will be present at the meeting to answer queries regarding the membership of the Panel.

- (3) Local Plan

To receive a verbal update regarding the current situation for the Local Plan.

- (4) iPlan Update

To receive a report regarding the iPlan.

#### **4. POST OFFICE**

Mr Gary A Herbert, Senior External Stakeholder Manager – East Network Services and Transformation, Post Office Ltd, recently attended the District Council's Management Board on 3 October 2012, to give a presentation regarding the Post Office's plans for modernization and service provision. Management Board requested that Mr Herbert be invited to attend the Local Council's Liaison Committee and give his presentation there. Officers extended an invite to Mr Herbert, however he is unable to attend but will try and attend the committee in March 2013.

#### **5. ANY OTHER BUSINESS**

#### **6. DATES OF FUTURE MEETINGS**

The next meeting of the Committee is scheduled for 7 March 2013.